

Prior Authorization Fax
1-215-937-5322

 Prior Authorization Retro Fax
1-215-937-7371

 DME Fax
1-215-937-5383

 OB Request Fax
1-844-688-2973

Fax this form and submit all pertinent clinical information to the appropriate fax number above.

Please print — accuracy is important.

Facility name:	
National Provider Identifier (NPI) number: _____ Tax ID: _____	
Address: _____	
Phone: _____	Fax: _____
Provider name: _____	Keystone First provider ID: _____
NPI number: _____	Tax ID: _____
Address: _____	
Phone: _____	Fax: _____
Preparer's name: _____	Phone: _____ Fax: _____
Date faxed: _____	Number of pages: _____

Patient information

Patient name: _____	_____
Keystone First ID number: _____	_____
Date of birth: _____	_____
Eligibility date: _____	_____
Third-party liability: _____	_____

Check one: <input type="checkbox"/> IP request <input type="checkbox"/> OP request <input type="checkbox"/> Short Procedure Unit (SPU) <input type="checkbox"/> DME: rental or purchase <input type="checkbox"/> OB request <input type="checkbox"/> Home care			
Date of service: _____	_____	Pending authorization number (if applicable): _____	_____
Requested service: _____	_____	Dx code(s): _____	_____
Treating physician name: _____	_____	CPT code(s) and quantity: _____	_____
Physician NPI number: _____	_____	HCPC code(s) and quantity: _____	_____

Referring physician name: _____	_____
NPI number: _____	_____
Phone number: _____	_____
Fax number: _____	_____

Important payment notice:

Please note that reimbursement for all rendering network providers subject to the ordering/referring/prescribing (ORP) requirement for an approved authorization is determined by satisfying the mandatory requirement to have a valid Pennsylvania Medical Assistance (MA) Provider ID. Effective January 1, 2018, any claims submitted by rendering network providers that are subject to the ORP requirement will be denied when billed with the NPI of an ORP provider that is not enrolled in MA.

To check the MA enrollment status of the practitioner ordering, referring, or prescribing the service you are providing, visit the DHS provider look-up portal at: <https://promise.dpw.state.pa.us/portal/Default.aspx?alias=promise.dpw.state.pa.us/portal/provider>.